

Supervisor Survey of Employee Productivity and Proficiency

Task being assessed _____

Task training dates _____

Method of training and name of trainer _____

Strongly Agree 1 Somewhat Agree 2 Somewhat Disagree 3 Strongly Disagree 4

1. The employee is properly completing the task. ____
2. The employee is timely completing the task. ____
3. The employee understands and can explain the task. ____
4. Additional training is needed. ____
5. If you agree on #4, what type of training would be needed?